

Clatskanie Library District
Board of Director
Regular Board Meeting
November 13th, 2025 at 7:00 pm
CLD, 11 Lillich Street Clatskanie, OR 97016

Present: Kaley Garrett, Lucius Jones, Leslie Craig Maryanne Hirning, Executive Director
Excused: Jim Gibson, Deb Lyons

Regular Meeting

1. Call to order: **6:59 pm**

2. Public Comment: None

3. Review and approval of October's meeting minutes:

Motion #1: Kaley Garrett motioned to approve. Leslie Craig seconded the motion. No further discussion.

Ayes: Kaley Garrett, Lucius Jones, Leslie Craig

Nays: None

Motion approved

4. Review, reconcile and approve of financial report, expenditures and debit receipts for October 2025:

Motion #2: Leslie Craig motioned to approve. Kaley Garrett seconded the motion. No further discussion.

Ayes: Kaley Garrett, Lucius Jones, Leslie Craig

Nays: None

Motion approved

5. Executive Director's report presented.

6. Old Business: None

7. New Business:

a. Paid Leave Oregon Policy/Notice of Leave form: Review and approve drafts

Motion #3: Kaley Garrett motion to approve new policy and form. Leslie Craig seconded the motion. No further discussion.

Ayes: Kaley Garrett, Lucius Jones, Leslie Craig

Nays: None

Motion approved

- b. Best Practices SDAO 2025: Received 10% discount
- c. Board Practices Assessment: To be discussed in December's meeting
- d. Audit Report: To be discussed in December's meeting

8. Board Comments: None

9. Agenda suggestions for future meetings: None

10. Executive Session: None needed

11. Adjournment: **7:49 pm**

Next Board Meeting: December 11th, 2025 7pm Regular Board Meeting

Minutes prepared by Leslie Craig