

Clatskanie Library District
Board of Director
Regular Board Meeting
July 16th, 2026 at 7:00 pm
CLD, 11 Lillich Street Clatskanie, OR 97016

Present: Jim Gibson, Lucius Jones, Kaley Garrett, Deb Lyons, Maryanne Hirning,
Executive Director, Cyndi Warren, District Bookkeeper Absent: Leslie Craig

Regular Meeting

1. Call to order: **7:04 pm**

2. Public Comment: None

3. Review and Approval of June 2026 meeting minutes:

Motion #1: Deb Lyons motioned to approve. Kaley Garrett seconded the motion. No further discussion.

Ayes: Jim Gibson, Lucius Jones, Kaley Garrett, Deb Lyons

Nays: None

Motion approved.

4. Review, reconcile and approve of financial report, expenditures and debit receipts for June 2026

Motion #3: Lucius Jones motioned to approve. Deb Lyons seconded the motion. No further discussion.

Ayes: Jim Gibson, Lucius Jones, Kaley Garrett, Deb Lyons

Nays: None

Motion approved.

After a discussion on the failure of Columbia Bank to address the monthly fees via any method of communication, a motion was made to close the Columbia Bank account and set-up an account at Wauna Credit Union.

Motion #4: Kaley Garrett motioned to approve. Deb Lyons seconded the motion. No further discussion.

Ayes: Jim Gibson, Lucius Jones, Kaley Garrett, Deb Lyons

Nays: None

Motion approved.

5. Executive Director's report presented.

6. Old Business: None

7. New Business:

- a) LB-1 with transposed numbers highlighted and noted

Motion #5: Lucius Jones motioned to approve amended LB-1. Kaley Garrett seconded the motion. No further discussion.

Ayes: Jim Gibson, Lucius Jones, Kaley Garrett, Deb Lyons

Nays: None

Motion approved.

- b) Oaths of Office: all board members present renewed their oath of office and completed the needed documentation.

- c) Elect board positions:

Motion #6: The following board positions were nominated, accepted, and voted all in favor:

Jim Gibson: Board Chair (Kaley Garrett, Deb Lyons)

Lucius Jones: Board Vice-Chair (Deb Lyons, Kaley Garrett)

Leslie Craig: Secretary (Deb Lyons, Kaley Garrett)

Kaley Garrett: Treasurer (Lucius Jones, Deb Lyons)

Ayes: Jim Gibson, Lucius Jones, Kaley Garrett, Deb Lyons

Nays: None

Motion approved.

- d) Calendar Adoption: State Meeting Information for the record: 2nd Thursday at 7pm

Motion #7: Deb Lyons motioned to approve. Kaley Garrett seconded the motion. No further discussion.

Ayes: Jim Gibson, Lucius Jones, Kaley Garrett, Deb Lyons

Nays: None

Motion approved.

- e) Appoint Budget Officer(s) - Maryanne Hirning and Cyndi Warren

Motion #8: Deb Lyons motioned to approve. Lucius Jones seconded the motion. No further discussion.

Ayes: Jim Gibson, Lucius Jones, Kaley Garrett, Deb Lyons

Nays: None

Motion approved.

- f) Name CPA of record - Brenda Barlett, CPA Sensiba

Motion #9: Kaley Garrett motioned to approve. Deb Lyons seconded the motion. No further discussion.

Ayes: Jim Gibson, Lucius Jones, Kaley Garrett, Deb Lyons

Nays: None

Motion approved.

g) Name Attorney of Record - Local Government Law Group

Motion #10: Deb Lyons motioned to approve. Kaley Garrett seconded the motion. No further discussion.

Ayes: Jim Gibson, Lucius Jones, Kaley Garrett, Deb Lyons

Nays: None

Motion approved.

8. Board Comments: None

9. Agenda suggestions for future meetings: None

10. Executive Session:

None needed

11. Adjournment: **7:53 pm**

Next Board Meeting: August 13, 2026 7pm Regular Board Meeting

Minutes prepared by Maryanne E Hirning