

Clatskanie Library District
Board of Directors
Regular Board Meeting
Clatskanie Library, 11 Lillich Street
March 12th, 2024 at 7:00 pm

Present: Jim Gibson - Board Chair, Leslie Craig, Ellyn Bell, Nikole Young (online), Lucius Jones
Maryanne Hirning, Executive Director
Public: Jasmine Lillich (online).

Regular Meeting

1. Call to order: **7:03 pm**

2. Public Comment: none

3. Review and approval of February's meeting minutes: Minutes were unavailable and will be reviewed and approved at the next meeting

4. Review and approval of financial report and expenditures:

Motion #1: Leslie Craig motioned to approve this month's financial report and expenditures. Lucius Jones seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion approved

5. Per Diem/Reimbursement Policy and Expense Report discussed and amended ("unless prior approval" changed to "as long as prior approval")

Motion #2: Jim Gibson moved to approve both the Per Diem/Reimbursement Policy with amended language and the Expense Report. Leslie Craig seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion approved

6. Raymond Carver Monument Maintenance Agreement with Clatskanie Parks and Recreation Department. Maryanne Hirning needs to contact NFP, CLD's insurance agent to ensure that our existing coverage meets the terms of the agreement and to obtain a certificate that names the Parks and Rec. Dept as an additional insured.

Motion #3: Jim Gibson moved to approve the agreement after the insurance matter was concluded, and designated Maryanne Hirning or the board chair empowered to sign the agreement once completed. Lucius Jones seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion approved

7. Budget Calendar. Cyndi Warren provided the board with a written budget calendar and asked that all board members mark their calendars to be present at the required dates. Maryanne Hirning will reach out to interested citizens for participation on the Budget Committee.

8. Executive Director's report:

Received Dyno Nobel donation of \$1000

PGE donation of \$600 pledged, but not received yet.

9. BOARD COMMENTS:

Jim Gibson has been unable to find a company interested in installing/completing our needed security camera system. Maryanne Hirning will again reach out to Center Logic.

10. EXECUTIVE SESSION:

Executive session was entered into under ORS 192.660 (2)(H). The board reviewed a draft document from our general counsel. The document is privileged communication.

8. ADJOURNMENT **8:13 pm (Lucius/Leslie)**

Next Board Meeting: April 9, at 7pm

Minutes prepared by Maryanne Hirning