

Clatskanie Library District Board
Workshop at 6pm, Regular Board Meeting at 7pm
February 8, 2022
Clatskanie Library

Present: Jim Gibson - Board Chair (via GoTo Virtual), Becki Horness, Nikole Young, Joan McDowell, Ellyn Bell

Absent: None

Workshop

1. CALL TO ORDER **6:08pm**

2. BUSINESS

Board moved into Executive Session under

ORS 192.660 (2) (a), (b) and (d)

Review of employee evaluations

3. ADJOURNMENT **6:59pm**

Present: Jim Gibson - Board Chair (via GoTo Virtual), Becki Horness, Nikole Young, Joan McDowell, Ellyn Bell, Maryanne Hirning - Executive Director

Absent: None

Regular Meeting

1. CALL TO ORDER **7:00pm**

2. PUBLIC COMMENTS There were no public comments

3. REVIEW AND APPROVAL OF MEETING MINUTES

Motion #1: Ellyn Bell motioned to approve the January 11, 2022, meeting minutes.

Becki Horness seconded the motion. No further discussion.

Ayes: all

Nays: none

Motion approved

4. REVIEW AND APPROVAL OF FINANCIAL REPORT AND EXPENDITURES

Discussion:

-Jim commented that the anticipated SIP will be \$23,000.

Motion #2: Nikole Young motioned to approve this month's financial report and expenditures. Joan McDowell seconded the motion. No further discussion.

Ayes: all

Nayes: none
Motion approved

5. EXECUTIVE DIRECTOR'S REPORT AND COMMENTS

-October percentage of books checked out equaled 1.9%. As of the day of this meeting, percentage of books checked out climbed to 5.3%. Goal is 10% of collection.
-Notice of Public Hearing - Phyllis Haas has petitioned for a Lot Line Adjustment

6. OTHER BUSINESS

-Resolution No. 22-002: approving receipt of an unanticipated grant funded through the American Library Association Public Programs Office and appropriation for the General Fund - 1020 - Grants in the amount of \$10,000.

Motion #3: Ellyn Bell motioned to approve the receipt of Resolution No. 22-002. Nikole Young seconded the motion. No further discussion.

Ayes: all
Nayes: none
Motion approved

-Resolution No. 22-003: approving receipt of an unanticipated grant funded through the State Library of Oregon Ready to Read Grant Program Summer Reading Program and appropriation for the General Fund - 1020 - Grants in the amount of \$1,194.19.

Motion #4: Becki Horness motioned to approve the receipt of Resolution No. 22-003. Joan McDowell seconded the motion. No further discussion.

Ayes: all
Nayes: none
Motion approved

7. BOARD COMMENTS

-the need for a maintenance plan came up to address basic inside and outside maintenance

8. EXECUTIVE SESSION UNDER ORS 192.660 (2) (a) (b) **Not necessary at this time**

Next Workshop: March 8, 2022, at 6pm
Next Board Meeting: March 8, 2022, at 7pm

9. ADJOURNMENT **8:00pm**

Respectfully submitted by Becki Horness

Action Items:

1. Nikole and Becki will meet with Maryanne to deliver the six month appraisal.
2. Jim will look into Lot Line Adjustment

