

Clatskanie Library District
Regular Board Meeting
7pm
December 14, 2021
Clatskanie Library District, Clatskanie, OR

Regular Meeting

Present: Becki Horness, Nikole Young, Joan McDowell, Ellyn Bell, Maryanne Hirning -
Executive Library Director

Absent: Jim Gibson

Regular Meeting of the Clatskanie Library District Board of Directors
Called to order @ 7:04pm

3. Public comments

There were no public comments but two letters of correspondence were received.

4. Review and Approval of November Meeting minutes

Motion #1: Ellyn Bell motioned to approve the November 9, 2021, meeting minutes.

Joan McDowell seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion approved

5. Review and Approval of Financial Report and Expenditures

Motion #2: Joan McDowell motioned to approve this month's financial report and expenditures. Nikole Young seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion approved

6. Executive Director Comments

7. Other Business

Resolution No. 21-005 - Receipt of Unanticipated Grant

Motion #3: Joan McDowell motioned to approve the grant received in November totaling \$1,291. Ellyn Bell seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion approved

Approval to remove Elizabeth Krause's access to the Umpqua Bank safety deposit box, retain Jim Gibson's access, and grant access to: Maryanne Hirning, Joan McDowell, Nikole Young, Ellyn Bell, and Becki Horness. Additionally, the board moves to make access to the safety deposit box possible only if two of the above mentioned people are present.

Motion #4: Nikole Young motioned to approve. Ellyn seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion approved

8. Board Comments

Action Items:

- Becki Horness will speak to Jim Gibson in regard to a 6 month performance review for the Executive Director.
- Maryanne Hirning will speak with Rudy Kruse to determine a reasonable price for surplus wood shelving.
- Maryanne will speak to Jim Gibson about the Executive Director's ability to respond to community correspondence directly as the board representative, additionally she will have Jim sign the resolution.

Next meeting:

- Regular Meeting on January 11,2022 at 7pm, via conference/video call

9. Meeting was adjourned at 8:15pm.

Respectfully submitted by Maryanne Hirning

