

Clatskanie Library District  
Board of Director  
Regular Board Meeting  
October 9th, 2025 at 7:00 pm  
CLD, 11 Lillich Street Clatskanie, OR 97016

Present: Jim Gibson, Kaley Garrett, Deb Lyons, Lucius Jones, Leslie Craig Maryanne Hirning, Executive Director, Cyndi Warren.

Community members: Merryn Craig, Finnley Craig

**Regular Meeting**

1. Call to order: **7:14 pm**

2. Public Comment: Merryn Craig commented on the “awesomeness” of the library.

3. Review and approval of September’s meeting minutes:

**Motion #1:** Kaley Garrett motioned to approve. Lucius Jones seconded the motion. No further discussion.

Ayes: Jim Gibson, Kaley Garrett, Deb Lyons, Lucius Jones, Leslie Craig

Nays: None

Motion approved

4. Review and approval of financial report and expenditures for September 2025:

**Motion #2:** Deb Lyons motioned to approve. Leslie Craig seconded the motion. No further discussion.

Ayes: Jim Gibson, Kaley Garrett, Deb Jones, Lucius Jones, Leslie Craig

Nays: None

Motion approved

5. Executive Director’s report presented.

6. Old Business:

a. AUP Update: Preliminary report given.

7. New Business:

a. Contact SDAO regarding incident with beaver trap placed near library property.

8. Board Comments:

Lucius Jones questioned Maryanne about the HR training/handbook preparation offered from SDAO/SDIS. Maryanne informed that it was not pursued due to the high cost it would incur.

10. Agenda suggestions for future meetings:

Policies regarding best practices and access to financials in case of emergencies as well as future staff and board positions.

11. Executive Session:

None needed

12. Adjournment: **8:18 pm**

Next Board Meeting: November 13, 2025 7pm Regular Board Meeting

Minutes prepared by Maryanne Hirning