

Clatskanie Library District
Board of Directors

Regular Board Meeting
December 12th, 2023 at 7:00 pm
11 Lillich Street, Clatskanie Library

Present: Jim Gibson - Board Chair, Leslie Craig, Lucius Jones, Ellyn Bell, Maryanne Hirning, Executive Director. Excused: Nikole Young.

Regular Meeting

1. Call to order: **7:03 pm**

2. Public Comment: none

3. Review and approval of November's Meeting Minutes:

Motion #1: Ellyn Bell motioned to approve the meeting minutes. Lucius Jones seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion approved

4. Review and approval of financial report and expenditures:

Motion #2: Leslie Craig motioned to approve this month's financial report and expenditures. Ellyn Bell seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion approved

5. Executive Director's report

6. **Motion #3:** Leslie Craig motioned to eliminate the Tuition Reimbursement Policy in the employee handbook. Lucius Jones seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion approved

9. **Motion #4:** Lucius Jones motioned to amend the Holiday Policy in the employee handbook to align with the current Oregon state observed holidays. Leslie Craig seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion approved

9. BOARD COMMENTS:

The board would like to honor the passing of past employee Terrie Neubauer by sending her son flowers and a card. Maryanne Hirning has been tasked with that.

Ellyn Bell, Leslie Craig, Jim Gibson, and Maryanne Hirning will be attending all or some portions of the SDAO conference in Seaside, February 8th-11. Maryanne Hirning will make the arrangements.

9. EXECUTIVE SESSION:

None needed.

10. ADJOURNMENT **7:56 pm**

Next Board Meeting: January 9, at 7pm

Minutes prepared by Maryanne Hirning

Minutes approved by board: